

Job Title	Specialist Advisor
Reports to	Operations
Job purpose	To provide specialist advice and input into the Care Quality Commission's (CQCs) regulatory inspection and investigation activity. This advice ensures that CQC's judgements are informed by up to date and credible clinical and professional knowledge and experience.
Key responsibilities	<ul style="list-style-type: none"> • Provide timely, robust and objective specialist advice to CQC staff, either through verbal or written communication. • Accompany CQC representatives on inspection and investigation activity to identified provider organisations and provide relevant advice and input to your specialist area in order to support appropriate judgements to be made. • Observe the highest standards of impartiality, integrity and objectivity in relation to advice and activities that are undertaken on CQC's behalf. • Adopt an approach of openness and transparency in all business activities and the provision of advice undertaken on CQC's behalf. • Ensure all work carried out is within the scope of that required and relevant CQC policies/guidance are adhered to. • Maintain the confidentiality of information that is accessed in the course of work undertaken for CQC
Essential criteria	<ul style="list-style-type: none"> • Proven experience in your specialist area • Strong understanding of the health and/or social care sector • Highly-developed influencing, analytical and communication skills • A track record of working successfully with senior teams in large organisations • Have up to date skills, knowledge and experience in area of specialism • Hold current registration with appropriate professional body

Values & Behaviours

Excellence

In my work for CQC:

- ✓ I set high standards for myself and others, and take accountability for results
- ✓ I am ambitious to improve and innovate
- ✓ I encourage improvement through continuous learning,
- ✓ I make best use of people's time, and recognise the valuable contribution of others

Caring

In my work for CQC:

- ✓ I am committed to making a positive difference to people's lives
- ✓ I treat everyone with dignity and respect
- ✓ I am thoughtful and listen to others
- ✓ I actively support the well-being of others

Integrity

In my work for CQC:

- ✓ I will do the right thing
- ✓ I ensure my actions reflect my words
- ✓ I am fair and open to challenge and have the courage to challenge others
- ✓ I positively contribute to building trust with the public, colleagues and partners

Teamwork

In my work for CQC:

- ✓ I provide high support and high challenge for my colleagues
- ✓ I understand the impact my work has on others and how their work affects me
- ✓ I recognise that we can't do this alone
- ✓ I am adaptable to the changing needs of others